



# Greenheart

## Work and Travel Program - Employer Information W\_T-Winter 2024

Alpine Enterprises - McDonalds - Buffalo WY, Buffalo, WY  
May 9, 2024

### Employer Information

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<b>Company Name:</b> Alpine Enterprises - McDonalds - Buffalo WY	<b>Website:</b> <a href="https://www.mcdonalds.com/us/en-us/location/wy/buffalo/480-e-hart-st/17332.html">https://www.mcdonalds.com/us/en-us/location/wy/buffalo/480-e-hart-st/17332.html</a>
<b># of Employees:</b> 30	<b>Phone Number:</b> 307-684-7036
<b>Industry Name:</b> Restaurant/Cafe/Concession Stand	<b>Fax Number:</b>
<b>Primary Address:</b> 480 E Hart St Buffalo, WY 82834	<b>Email Address:</b> lstorojr@gmail.com
<b>Billing Address:</b> 11 Mallard Rd Sheridan, WY 82801	<b>Status:</b> Employer Review
<b>Site of Activity:</b> McDonalds 480 E Hart St Buffalo, WY 82834	<b>Contact Name:</b> Larry Storo Jr.
	<b>Contact Title:</b> Owner
	<b>Alternate Contact:</b> Kevin Koenig
	<b>Alternate Title:</b> General Manager
	<b>Alternate Phone:</b> 307-684-7036
	<b>Hiring Manager Email:</b> lstorojr@gmail.com
	<b>Participant Supervisor</b>
	<b>Email:</b> lstorojr@gmail.com
	<b>FEIN:</b> 46-2043252
<b>Workers Comp</b>	<b>Policy #:</b> 800128702
	<b>Carrier:</b> State of Wyoming

### Available Jobs: Descriptions and Wages

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Will you accept participants with all start and end dates? Yes:  No:

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Greenheart Exchange, 746 North LaSalle, Chicago, IL 60654 USA  
Tel: 312.944.2544 | Fax: 312-577-0692 | Website: [www.greenheart.org](http://www.greenheart.org) | Email: [employer@greenheart.org](mailto:employer@greenheart.org)

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Last Updated: 3/9/2010

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Earliest Start Date:	Latest Start Date:	Earliest End Date:	Latest End Date:	#Students:
11/1/2024	12/15/2024	3/31/2025	3/31/2025	4
<b>Hours:</b> Average hours/week: 34			Average number of 5 days/week:	
<b>Pay Range:</b> High: \$15.00/per hour		Low: \$15.00/per hour		
<b>Overtime:</b> Overtime available: Sometimes		Overtime hourly rate: 1.5 x hourly wage after 40 hours/week		
<b>Meals:</b> Are Meals Provided?: Yes		<p><b>Explain:</b> Participants receive one free meal while on shift. The meal would typically consist of a sandwich, fry, and drink.</p> <p>While not on shift, participants receive a 25% discount off all menu items.</p> <p>On rare occasions, for example if the store were not meeting its sales goals and employees were cooking more food than the store were selling, resulting in a loss of inventory, then the employer reserves the right to temporarily suspend the meal benefit.</p> <p>Participants caught stealing food face immediate revocation of their meal benefit.</p>		

**English:** Level requirement: Excellent

In what month(s) can participants expect to receive the most hours? January, February, March

In what month(s) can participants expect to receive the least hours? November, December

**Please Explain:** The winter season runs from December through March.

Participants can expect to receive 34 hours per week, on average, for the duration of their programs.

The employer expects all participants to work through their DS-2019 end dates.

**How often do you pay employees?**

Twice a month

**Is job training required?**

**Yes**  **No**

**If yes, how long is it?**

2 weeks

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Are participants paid for training?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are you willing to hire couples?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are you willing to hire groups of friends?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, how many are allowed in the group?	2 to 3	
Can participants work a second job?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do participants complete an additional application form upon arrival?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**This position will provide you the opportunity to interact with American co-workers, customers, or members of your local community. Remember, it's up to you to make the most of your program!**

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**Job Type:** Food Service Associate

**Job Description:** Crew members will be assigned a variety of duties and will be interacting with American customers on a daily basis.

Participants will work as part of a team to serve fresh, hot food to customers.

Job duties include:

- Taking orders from customers
- Working the cash register
- Preparing food
- Assembling food orders quickly
- Washing dishes
- Cleaning the store, including the bathrooms and toilets

\* This is a high-energy job that requires strong customer service and food preparation skills!

\* Participants may be working at the front counter, drive-thru window, and/or the grill area.

\* The job will require participants to be standing for long periods of time.

\* Participants will be coming into contact with and using cleaning chemicals that may have strong odors.

\*Excellent English required\*

Cleaning products may contain chemicals.

**Internal Job Type:** Crew Member

**No Students being hired:** 4

**Age requirement:** None

**Wage:** 15.00/per hour

*Details:*

**Dress Code:** Uniform

The employer will provide 2 full uniforms to participants (shirts and pants) at no additional cost.

Participants must bring their own black socks and black non-slip, close-toed shoes, for example sneakers or tennis shoes. Sandals or open-toed shoes are not allowed.

Participants must maintain a clean and neat appearance at all times. No visible piercings are allowed.

Requirements:

Non-smoker:

Lifeguard Certified:

Ski:

CPR Certified:

Swimmer:

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**Job Benefits (bonuses, incentives):**

Housing is arranged.

Free shift meal is provided.

**Is there a Social Security Admin office near you:** Yes

**Are you willing to take student to the SSA office?:** Yes

**SSA office details:**

The employer will provide participants with transportation to and from the Social Security office at no additional cost to participants. In order to ensure that participants' Social Security card is processed as quickly as possible, the local Social Security office advises participants to wait at least 10 days after validating their programs in SEVIS, before applying for their Social Security card.

The local Social Security office address and hours are listed below:

2268 N Main Street  
Sheridan, WY 82801

Phone: +1-866-530-7798

**Hours:**

Monday 9:00 AM - 4:00 PM  
Tuesday 9:00 AM - 4:00 PM  
Wednesday 9:00 AM - 12:00 PM  
Thursday 9:00 AM - 4:00 PM  
Friday 9:00 AM - 4:00 PM  
Saturday Closed  
Sunday Closed

**Participant Requirements**

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**What are the 3 most important qualities you look for in an employee:**

- Good personality
- Dependability
- Hospitality skills

**Please list any special instructions or hiring restrictions by your company (if any):**

Participants are required to immediately contact their employer by email upon acceptance of their job. Participants should contact their employer, Larry Storo, at [Istorojr@gmail.com](mailto:Istorojr@gmail.com).

Participants must notify their employer of their arrival date and time prior to their arrival in the U.S. so the employer can make arrangements to pick them up at the Sheridan Wyoming Airport. Participants should email this information to Larry Storo, at [Istorojr@gmail.com](mailto:Istorojr@gmail.com).

**Are you interested in being a Greenheart Employer?**

Yes  No

*This business has elected to be a member of CCI's Greenheart Club. We encourage all participants placed here to join the Greenheart Club, as well. This can be done via the CCI online application system. You may be expected to participate in an environmental initiative or event, while employed by this business. Don't worry, it will be fun!*

[Login](#)

**Housing Options**

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*You DO provide housing*

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Sex:

Is the participant required to sign a separate housing contract?  Yes  No

Is housing provided for the students? Yes

What type of housing is available?  Dormitory  Shared Apartments  Other

Brief description of housing: \*Rent is paid in cash to the host on the 1st of each month\* Participant housing consists of a shared 3-bedroom, 2-bathroom house, located across the street from a public park. There will be 2 participants in each room. Each participant will have their own bed, either a single bed or bunk bed.

Rooms are separated by gender. Male and female participants will not be assigned to the same room.

There is a shared kitchen with some kitchenware provided for cooking. There is also a TV in the house, and the employer provides participants with bed sheets and towels. A washer and dryer are available onsite for laundry.

The employer conducts housing inspections throughout the season, to ensure participants are keeping their housing clean and well maintained. The employer will give notice prior to inspections.

If a participant is fired or quits, they will need to vacate within 24-hours.

Address: 145 S Burritt Ave City, State, Zip: Buffalo, WY 82834

Please check amenities/services provided with the housing, if applicable include additional costs:

- Linens Telephone Furniture Cooking Kitchenware Microwave AC / Heat Bed Air Mattress Computer Internet WiFi Private Bathroom

Rent of this housing (per participant)? \$600. per month

Are housing costs automatically deducted from participants' paychecks?  Yes  No

Are utilities included?  Yes  No Approx. cost of utilities (per participant)? \$0

Is a housing deposit required upon arrival? Yes (upon arrival)

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A \$200. housing deposit is required upon arrival, payable in cash to the employer.

\$50 is a non-refundable cleaning fee, to help cover the cost of the professional cleaning company that cleans the housing at the end of the season.

\$150 is refundable at the end of the season if the following conditions are met:

- 1) Participants leave their housing clean and in the condition they received it
- 2) Participants work through their DS-2019 End Date

Upon arrival, participants are required to pay pro-rated rent through the end of the month. For example, a participant who arrives on May 20 would pay rent for May 20-31. Then, rent for the full month is due the 1st day of each month.

If participants move out before the end of the month, the rent for the remainder of the month will not be returned.

If the rent is paid late, for every day it's late, there is a \$10.00 late fee.

Participants have 72 hours to vacate housing if terminated or quit employment.

**How will the deposit be refunded to the participant (final paycheck, etc.)?**      Cash

*Transportation To and From Work*

**How far is this housing from the job site?**                      .5 - 1 mile              Not applicable

**How will the student get to and from work?**                      Walk or bicycle

**What is the approximate ONE WAY travel time to work?** 25 minutes

**What is the approximate ONE WAY travel cost to work?** \$0

**Participant Travel to Business**

Participant should contact you:                      Upon boarding:               Upon arrival:

Employer's Emergency phone number:              307-751-2599  
Larry Storo Jr.'s cell phone

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**PLANE**

*(Participants should book tickets directly through an airline or travel agent.)*

**Arrival to (city, airport):** Sheridan County Airport (SHR)

**Preferred Arrival Time:** Morning

**Will participant be picked up from the airport?** Yes  No

**If so, by who?** Larry Storo or employer representative

**How far from the airport is your place of business?** 35 miles

**Special instructions/comments regarding participant's arrival:**

Participants should arrive at Sheridan County Airport (SHR) in Sheridan, Wyoming, located about 35 miles from the employer. Upon arrival, Larry Storo or another employer representative will meet participants at the airport and drive them to the participant housing.

The most direct route of flight is to fly into Denver International Airport (DEN), and then on a separate flight to Sheridan, Wyoming. This flight from Denver, Colorado to Sheridan, Wyoming can be booked at <http://www.sheridancountyairport.com/>. Flights will range from \$75 to \$120 depending on how far in advance flights are purchased.

In order to guarantee an airport pick-up upon arrival, participants must contact their employer Larry Storo Jr. upon acceptance of their job offers, at [Istojr@gmail.com](mailto:Istojr@gmail.com), to introduce themselves and to provide Larry with their travel plans.

Participants must send a copy of their flight itinerary to Larry, at [Istojr@gmail.com](mailto:Istojr@gmail.com), as soon as they have made their travel arrangements. Participants **MUST** send this information to Larry at least 2 weeks **PRIOR** to their departure from their home countries. Participants can also call Larry at +1-307-751-2599.

If at any time participants' travel arrangements change or are delayed, they must contact Larry immediately at [Istojr@gmail.com](mailto:Istojr@gmail.com) or by phone at +1-307-751-2599.

There is no fee to be picked up by the employer.



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**BUS**

*(Participants should obtain tickets directly through an airline or travel agent.)*

**Arrival to (city, station):** Buffalo, Wyoming

**Preferred Arrival Time:** Morning

**Will participant be picked up from the station?** Yes  No

**If so, by who?** Larry Storo or employer representative

**How far from the station is your place of business?** 1 miles

**Special instructions/comments regarding participant's arrival:**

If participants wish, they can take a Jefferson Lines bus from Denver Co, to Buffalo, WY, and the employer will pick them up at the bus station in Buffalo.

A taxi from Sheridan airport to the bus station should cost approximately \$10. Participants can call Sheridan Taxi Service at 307-674-6814.

The bus station in Sheridan is only a passenger stop. It is not a full-service station and does not have a ticket counter. Additional information about the station can be found online at <https://www.jeffersonlines.com/bus-stops/wyoming/>

Because the bus station in Sheridan does not have a ticket counter, participants who wish to take the bus **MUST** purchase their tickets in advance online, at <https://www.jeffersonlines.com>. The cost for a one-way ticket from Sheridan to Buffalo is approximately \$20. For additional assistance, participants can call Jefferson Lines' customer service number, +1-800-451-5333.

The Jefferson Lines bus stop in Buffalo is located at 501 E Hart St, Buffalo, WY 82834, at the Cenex Zip Trip gas station. Upon arrival in Buffalo, participants should look for their employer outside the gas station, where Larry Storo or an employer representative will pick participants up. The employer will then drive participants to their housing.

In order to guarantee a pick-up in Buffalo, participants must contact their employer Larry Storo upon acceptance of their job offers, at [Istorojr@gmail.com](mailto:Istorojr@gmail.com), to introduce themselves and to provide Larry with their travel plans.

Participants must send a copy of their flight itinerary to Larry, at [Istorojr@gmail.com](mailto:Istorojr@gmail.com), as soon as they have made their travel arrangements. Participants **MUST** send this information to Larry at least 2 weeks **PRIOR** to their departure from their home countries. Participants can also call Larry at +1-307-751-2599.

If at any time participants' travel arrangements change or are delayed, they must contact Larry immediately at [Istorojr@gmail.com](mailto:Istorojr@gmail.com) or by phone at +1-307-751-2599.

Please note: Participants can also fly into other major airports in the United States, and take a Greyhound bus from their arrival city to Buffalo, WY. The bus may take significantly more time than flying directly to Sheridan Regional Airport (SHR) and may involve multiple transfers, or the Greyhound bus schedule may be limited. For example, the bus ride from Denver, CO (DEN) to Buffalo, WY, is over 8 hours. The cost of a bus ticket from Denver, CO, to Buffalo, WY, is approximately \$125. It is recommended participants fly into Sheridan Regional Airport (SHR) and arrange a pickup with the host organization by emailing their itinerary to [Istorojr@gmail.com](mailto:Istorojr@gmail.com) at least 2 weeks before their arrival.

There is no fee to be picked up by the employer.

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## Community Profile

*This information will help students to know what to expect upon their arrival and help them prepare for their Work and Travel experience.*

**How would you describe your area?** Tourist Area Not applicable

**Please provide a brief description of your community:** Buffalo is a small town located in northern Wyoming. The town is nestled in the foothills of the Big Horn Mountains and is located at the intersections of Interstates 25 and 90. Wyoming State Highway 16, on its way from Mount Rushmore to Yellowstone National Park, runs through Buffalo.

**Is there anything special that students should bring?** \*Participants will need to purchase a bike helmet, light, and lock for an estimation \$50.\*

It will be very cold at the beginning of the winter season, from December thru February.

Participants are advised to bring clothes for cooler weather, for example, a heavy jacket, as well as lighter clothes for warmer weather.

If they like to go hiking, participants should also bring hiking boots. These can also be purchased locally.

### What are the seasonal temperatures?

**Spring:** 0-35 degrees F

**Summer:** 50-90 degrees F

**Fall:** 35-65 degrees F

**Winter:** 0-25 degrees F

### What is near work?

<b>Transportation Depot:</b>		On foot		In town / by public transport		Requires a car	✓	N/A
<b>Food/Super Market:</b>	✓	On foot		In town / by public transport		Requires a car		N/A
<b>Shopping Mall:</b>		On foot		In town / by public transport		Requires a car	✓	N/A
<b>Post Office:</b>	✓	On foot		In town / by public transport		Requires a car		N/A
<b>Bank:</b>	✓	On foot		In town / by public transport		Requires a car		N/A
<b>Public Library:</b>	✓	On foot		In town / by public transport		Requires a car		N/A
<b>Movie Theater:</b>	✓	On foot		In town / by public transport		Requires a car		N/A
<b>Restaurants:</b>	✓	On foot		In town / by public transport		Requires a car		N/A
<b>Fitness Center/Gym:</b>	✓	On foot		In town / by public transport		Requires a car		N/A
<b>Sports/Recreation Facility:</b>		On foot		In town / by public transport	✓	Requires a car		N/A
<b>Nightlife:</b>	✓	On foot		In town / by public transport		Requires a car		N/A
<b>Laundromat:</b>	✓	On foot		In town / by public transport		Requires a car		N/A
<b>Internet Access:</b>	✓	On foot		In town / by public transport		Requires a car		N/A

### Indicate other nearby activities:

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Buffalo's main street has more than a dozen historic buildings including the impressive Jim Gatchell Museum, which has over 15,000 artifacts from the American Old West. Many other Wyoming historical sites are just a short drive from Buffalo including Fort Phil Kearney, Fetterman's Massacre Site, Wagon Box Fight and the infamous "Hole in the Wall," the hideout of Butch Cassidy and the Sundance Kid along with the rest of the "Wild Bunch."

Buffalo is just a short drive to skiing, boating, camping, hunting, fishing, guest ranches, lakes, streams and mountains. It is a sportsman's paradise with an abundance of spectacular scenery, wildlife, fascinating frontier heritage and outdoor recreation.

In the region, participants can experience Yellowstone National Park and Billings, Montana.

There is no public transportation available, participants can easily walk or bike around town. HO doesn't provide bikes, helmets, locks, or lights.

**List of interesting area websites:**

<http://www.buffalowyo.com>

<http://www.buffalowyoming.org>

**Is there wireless internet available?**

Internet and WiFi is available at the participant housing at no additional cost.

**Additional Comments:**

The employer has hired international participants for many years and enjoys having them work at his establishment. The employer offers a very positive, safe work environment for employees. They are involved in providing quality and enjoyable cultural experiences as well.

Participants whose employment is terminated (involuntarily or voluntarily) have 2 weeks from the last day of work to find a new job and to submit a valid and complete Self-Arranged Job Offer (SAJO) to Greenheart Exchange for consideration. If the participant fails to submit a SAJO within the two-week deadline, Greenheart Exchange will shorten the participant's program.

If Greenheart Exchange rejects the SAJO, the participant has one (1) business day to resubmit a new or a revised SAJO, based on the directions received from Greenheart Exchange. Information about prohibited jobs for SWT program participants can be found at <https://greenheartexchange.org/host/host-hire-seasonal-staff/#/tab/regulations>.

If the participant no longer has housing, the participant must look for permanent housing immediately, and within two weeks must secure permanent housing that complies with Greenheart Exchange's Housing Guidelines. The new housing address must be submitted to Greenheart Exchange within 24 hours of any change of address.

For additional cultural opportunities, Greenheart Exchange suggests that participants join the Greenheart Club at <https://greenheartclub.org>. Through the Greenheart Club participants can connect with each other, ask questions, find volunteer opportunities, take courses, and access resources. Participants can also access the Greenheart Club through the link in the lower righthand corner of their Greenheart Exchange Online (GEO) landing page at <https://geo.greenheart.org/> Participants should also check out the Visit The USA website at <https://www.visittheusa.com>.

***Please feel free to attach any other additional information.***

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## J-1 Work and Travel Program Employer Placement Agreement



**TERMS OF AGREEMENT:**

This document signifies an agreement between the employer listed above and CCI Greenheart. The Terms of this agreement, including the Employer Placement Agreement and hired Participant's Placement and Housing Agreement, may be found on the internet, at this URL:

<https://docs.cci-exchange.com/wp-content/uploads/2015/03/SWT-Host-Organization-Terms-of-Agreement.pdf>

The employer representative signing this Agreement is required to print, review, and retain a copy of these TERMS OF AGREEMENT for his or her own records.

By signing below, I do hereby acknowledge and agree to the terms and conditions for CCI Greenheart's Work and Travel Program (including the Employer Placement Agreement and the Participant Placement and Housing Agreement), as listed at the above URL.

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**Authorized EMPLOYER Representative's Signature:**

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**Authorized EMPLOYER Representative's Title:**

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**Name of EMPLOYER Company:**

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**Date:**